



**Varsity**  
**Tutors**



< < Together We Achieve > >

**SEMESTER 1 & CTA**  
**2019**  
**INFORMATION BROCHURE**

## Contents

1. About Us
2. Humble Beginnings
3. Our Ethos
4. Our Vision
5. Our Premises
6. Varsity Tutors in Action
7. Academic Calendar
8. Modules and Pricing Structure
9. Payment Options
10. Exam Preparation Classes
11. CTA (Post Graduate Diploma in Accounting)
12. Provisional CTA Timetable
13. Pricing Structure
14. Lecturing Teams
15. Student Testimonials
16. Study Tips

## About Us

### **Telephone numbers:**

**Office:** (021) 911 5306  
**Cell :** (082) 676 8009 / (082) 665 7711  
**Whatsapp:** to follow  
**Fax:** 0867 102 573

**E-mail:** admin@varsitytutors.co.za  
info@varsitytutors.co.za  
varsitytutors2012@gmail.com

**Address:** Unit w101 Fairway Square  
Fairway Close  
Parow  
7500

**Number of Modules Registered for:** ~ 4 490 modules  
**Number of Students:** ~ 2 075 students  
**Lecturers:** ~ 36 lecturers  
**Pass Rate:** ~ 85% - 95% pass rate

## Humble Beginnings

Varsity Tutors had its humble beginnings in 2008 in Cape Town providing tuition support for higher education degrees offered by external providers such as UNISA. It was started by Hartley Dafeel and Wilfred Lesch who were at the time both senior lecturers at the largest private tertiary institution in South Africa. Together they have over 25 years lecturing experience and intimately understand the course materials, requirements and infrastructure of the modules offered by UNISA.

The initial courses were presented on Sunday mornings and afternoons, approximately 4 weeks before the final exam with each morning or afternoon session lasting 4 hours. The subjects were at this stage limited to 1st year UNISA accounting (FAC1502 and FAC1601). The courses were priced and structured differently to the traditional private tertiary institutions, which proved to be a winning formula and the key to student satisfaction.

The student numbers grew year on year (mainly through word of mouth) growing from ±20 students to ±150 students (per semester) in the 3½ years. This effectively translated into an annual turnover of 300 students. The pass rates were amazing being as high as 98% with the same in student satisfaction.

The response was overwhelming with students requesting that we offer additional 1st year modules (mathematics) and extend the offering into 2nd and 3rd year modules offering all the traditionally difficult subjects (financial accounting, management accounting, auditing, tax, economics, finance, mathematics and investments).

With this overwhelming demand and student support Hartley and Wilfred took the exciting step and launched Varsity Tutors

## **Our Ethos**

Our goal is to be the tertiary education provider of choice. At Varsity Tutors we pride ourselves on our tutoring quality, excellent service, pass rates at a reasonable fee.

We strive to ensure a win-win situation between all the stakeholders.....the student, parent/sponsor and Varsity Tutors.

We are passionate about education and believe that the end result is not merely a degree or diploma but rather a learning experience to be remembered and enjoyed forever.

How can Varsity Tutors assist?

- Varsity Tutors will assist the students by formulating a formal study plan which will help you to achieve your goals and contribute towards combating the above mentioned challenges.
- If you have a support structure through a structured programme, the support of lecturers and fellow students any challenge that you face can be conquered.

## **Our Vision**

We at Varsity Tutors know and understand all of the above to guide you through your degree from 1st year all the way through to graduation and beyond.

At Varsity Tutors we aim to make superior quality education available at an affordable price.

## Our Premises



## Our Premises

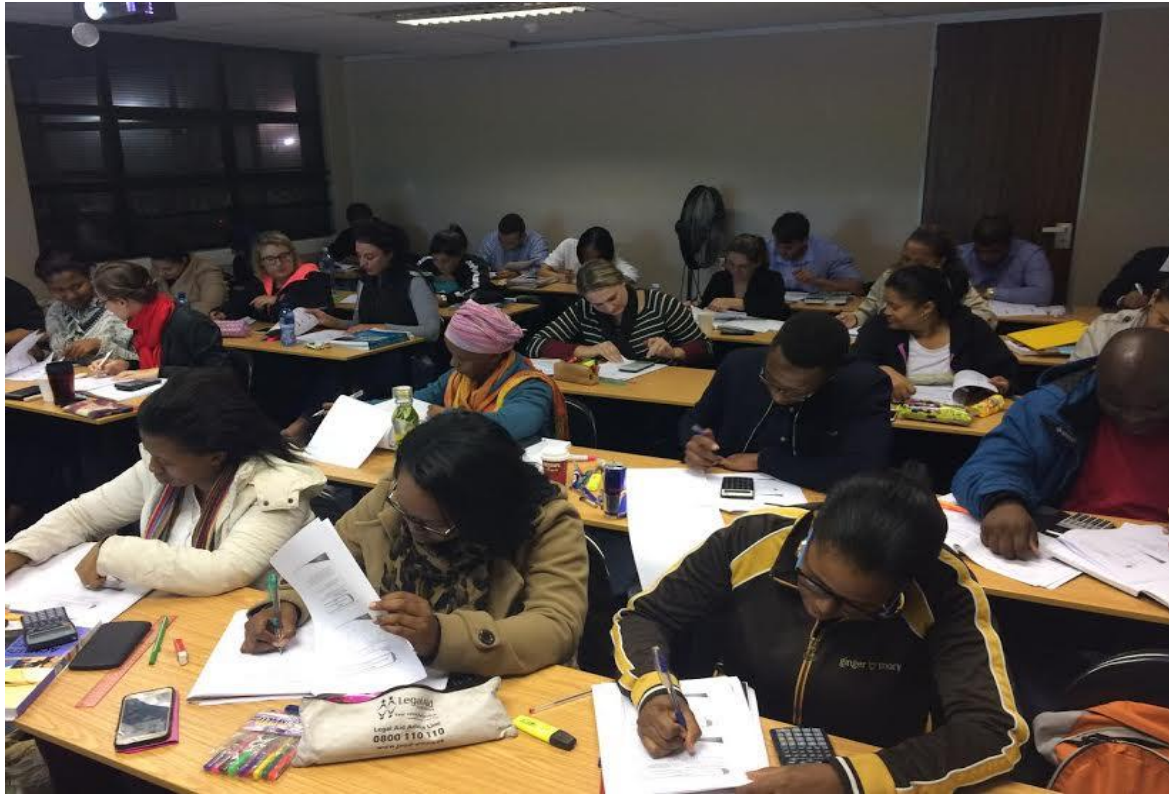


## Varsity Tutors in Action





## Varsity Tutors in Action



## Varsity Tutors in Action



### Academic Calendar – Cape Town

<u>WEEK</u>	<u>DATES</u>
<b>1</b>	28 January – 03 February <b>(Classes commence)</b>
<b>2</b>	04 February – 10 February
<b>3</b>	11 February – 17 February
<b>4</b>	18 February – 24 February
<b>5</b>	25 February – 03 March
<b>6</b>	04 March – 10 March
<b>7</b>	11 March – 17 March
<b>8</b>	18 March – 24 March

<u>WEEK</u>	<u>DATES</u>
<b>9</b>	25 March – 31 March
<b>10</b>	01 April – 07 April <b>(Exam Prep commences)</b>
<b>11</b>	08 April – 14 April
<b>12</b>	15 April – 21 April
<b>13</b>	22 April – 28 April
<b>14</b>	29 April – 05 May
<b>15</b>	06 May – 12 May <b>(UNISA exams commence)</b>
<b>16</b>	13 May – 19 May

**Module Offering and Pricing**  
**Cape Town**

<u>SUBJECT</u>	<u>HOURS PER WEEK</u>
AUE2601	2.5 Hours
AUE2602	2.5 Hours
AUE3701	2.5 Hours
AUE3702	2.5 Hours
DSC1520	2.5 Hours
DSC1630	2.5 Hours
ECS1501	2.5 Hours
ECS1601	2.5 Hours
ECS2601	2.5 Hours
ECS2602	2.5 Hours
ECS3701	2.5 Hours

<u>SUBJECT</u>	<u>HOURS PER WEEK</u>
FAC1501	3 Hours
FAC1502	3 Hours
FAC1503	3 Hours
FAC1601	3 Hours
FAC2601	3 Hours
FAC2602	3 Hours
FAC3701	3 Hours
FAC3702	3 Hours
FAC3703	3 Hours
FAC3704	3 Hours
FIN2601	2.5 Hours

<u>SUBJECT</u>	<u>HOURS PER WEEK</u>
FIN3701	2.5 Hours
INV2601	2.5 Hours
INV3701	2.5 Hours
MAC2601	2.5 Hours
MAC2602	2.5 Hours
MAC3701	3 Hours
MAC3702	3 Hours
TAX2601	2.5 Hours
TAX3701	2.5 Hours
TAX3702	2.5 Hours

- All courses run over a period of 10 or 11 weeks and are subjected to attendance

**PRICE = R3 000 PER MODULE**

## Timetable



### 2019 SEMESTER 1 TIMETABLE – CAPE TOWN

MONDAY 18:00	TUESDAY 18:00	WEDNESDAY 18:00	THURSDAY 18:00	FRIDAY 18:00	SATURDAY 09:00	SATURDAY 12:00
FAC2601 (W.Lesch)	FAC1601/2 (W.Lesch)	FAC1501/2 (W.Lesch)	FAC2602 (W.Lesch)	INV2601 (Tbc)	FAC3704 (M.Otto)	FIN3701 (M.Paulse)
FAC3701 (S.Luiz)	FAC3702 (S.Luiz)	MAC3701 (S.Luiz)	MAC3702 (S.Luiz)	INV3701 (Tbc)	MAC2601 (S.Luiz)	MAC2602 (S.Luiz)
FAC3703 (N.Pearce)	TAX2601 (TBC)	TAX3701 (J.Kirstein)	ECS2601 (C.Fortuin)	DSC1630 (Tbc)	FIN2601 (I.Isaacs)	AUE2601/2 (P.Govender)
ECS3701 (C.Fortuin)	ECS2602 (C.Fortuin)	ECS1601 (C.Fortuin)	ECS1501 (C.Fortuin)	TAX3702 (J.Kirstein)	DSC1520 (K.Mangwadu)	AUE3701 (R.Rajkumar)
				FAC1503 (W.Lesch)	AUE3702 (P.Govender)	

“Timetable can be changed due to student clashes or lecturer unavailability”

## Payment Options

<b>CAPE TOWN</b>		
	<b>Date</b>	<b>Amount</b>
<b>Deposit</b>	28 February 2019	R1 200.00 per module
<b>2<sup>nd</sup> Payment</b>	31 March 2019	R 900.00 per module
<b>3<sup>rd</sup> Payment</b>	30 April 2019	R 900.00 per module
<b>Booster Payment</b>	31 May 2019	R1 200.00 per module

**“Other payment options can be discussed on request”**

## **Examination Preparation Classes**

Varsity Tutors has become well renowned for its well prepared exam preparation classes. Students have found them informative and beneficial in conjunction with classes or after working through the content on their own.

These examination preparation classes allow students to understand how the exam is structured and offers guidance on exam techniques

These courses are between 14 – 16 hours of intensive exam preparation covering exam papers with memos and / or complex integrated questions which will equip the students to be successful in their exams

Our classes have been proven to be successful and we have a impressive pass rate from these classes.

### **Prices:**

	<b>Cape Town</b>
<b>Registered for classes at Varsity Tutors for the module</b>	R1 200.00
<b>Not Registered for the module at Varsity Tutors</b>	R1 800.00
<b>50% Deposit before or when class begins &amp; Account to be no later than 31 May 2019</b>	

**“Other payment options can be discussed on request”**

### **Timetable**

**Timetable for the exam preparation class for the First Semester of 2019 will be available on:  
Tuesday 05 March 2019**

## **CTA Level 1 & CTA Level 2 (Post Graduate Diploma in Accounting)**

After a very successful and popular offering of the CTA Level 1 course in 2015 and CTA Level 1 & 2 in 2016, 2017 and 2018 we are now embarking upon the 2019 programme with great enthusiasm.

Feedback from both students and lecturers have influenced the structure of the 2018 offering to further enhance our programme and to make next year even bigger and better for the students.

**This course is not only for students wishing to become Chartered Accountants of South Africa but also for students who wish to obtain a post graduate qualification in Accounting. If accounting is your strong point but you do not wish to do articles then CTA Level 1 is the way to go.**

### **WHY DO I WANT TO OBTAIN A POST GRADUATE QUALIFICATION?**

Lots of people have degrees but not many people have post graduate qualifications. This will further enhance your opportunity in the job market and distinguishes yourselves from the rest.

### **WHICH PROGRAMME DO I FOLLOW?**

For 2019, you can select one of the three programmes:

Level 1

Level 2

One-year programme

(To verify your applicable programme please log on to [www.unisa.ac.za/CAS/CTA](http://www.unisa.ac.za/CAS/CTA))

Provisional test dates for 2018.

Test 1 - 12 March 2019

Test 3 - 18 June 2019

Test 2 - 23 April 2019

Test 4 – 30 July 2019

**PROVISIONAL EXAM DATES –LATE SEPTEMBER / EARLY OCTOBER 2019**



### **HOW WILL THE CTA LEVEL 1 & 2 PROGRAMME BE STRUCTURED?**

We offer approximately 220 contact hours over the academic year. This will allow the student to engage with the theory aspects as well as extensive application and examination technique.

The contact hours are divided as follows:

<b>MODULE</b>	<b>TOTAL HOURS CTA LEVEL 1 &amp;2, ONE YEAR PROGRAMME</b>
Financial Accounting	75
Management Accounting	55
Taxation	50
Auditing	40
<b>TOTAL</b>	<b>220</b>

### **HOW DO I PASS CTA?**

You will need to obtain an average of at least 30% for above tests for each module to gain access to the examination. Statistics show that students who obtained 50% average for the four tests had a pass rate of 90% in 2013, compared to students who obtained less than 50% for all four tests had a pass rate of 7%. These tests count 20% towards your final mark. Tests are very important and we at Varsity Tutors would like to give you the best opportunity to get the best possible mark.

Exams are written during September and October. There are two 2.5 hour exams written on the same day for each module. The exam counts 80% towards your final mark. A minimum of 45% must be obtained in the exam.

The pass mark is 50% for each module.

### **HOW DO I APPLY?**

An application form must be filled out as soon as possible and sent back to Varsity Tutors via email or fax. Once we have received the fax or email we will allocate a number to that student. The students will receive telephonic correspondence during December from Varsity Tutors.

### **WHEN DO CLASSES START?**

Classes commences in the last week of January 2019 – please consult time-table below.  
Revision classes will be conducted before the examinations commence to prepare you for the exams.

### **WHY STUDY AT VARSITY TUTORS?**

We at Varsity Tutors will give our students the best possible chance of passing CTA Level 1 or 2, with our team of highly qualified lecturers and with face to face tutoring focussing on application and techniques.

### **LECTURERS?**

Very highly qualified lecturers will be brought in to lecture our CTA students. Only lecturers with CA(SA) or highly specialised degrees relating to the subject with lecturing experience will be offered these jobs.

## PROVISIONAL CTA TIMETABLE

<b>Week Starting</b>	<b>Monday 18:00 – 20:30</b>	<b>Tuesday 18:00 – 20:30</b>	<b>Wednesday 18:00 – 20:30</b>	<b>Thursday 18:00 – 20:30</b>	<b>Saturday 09:00 – 11:30</b>
<b>28 January</b>	Financial Acc		Management Acc	Auditing	Taxation
<b>04 February</b>	Financial Acc		Management Acc		Taxation
<b>11 February</b>	Financial Acc		Management Acc	Auditing	
<b>18 February</b>	Financial Acc		Management Acc		Taxation
<b>25 February</b>	Financial Acc		Management Acc	Auditing	Taxation
<b>04 March</b>					
<b>11 March</b>		<b>TEST 1</b>	Management Acc	Auditing	Taxation
<b>18 March</b>	Financial Acc	Financial Acc	Management Acc		Taxation
<b>25 March</b>	Financial Acc		Management Acc	Auditing	
<b>01 April</b>		Financial Acc	Management Acc		Taxation
<b>08 April</b>	Financial Acc		Management Acc	Auditing	Taxation
<b>15 April</b>					
<b>22 April</b>		<b>TEST 2</b>			
<b>29 April</b>					
<b>06 May</b>	Financial Acc		Management Acc	Auditing	Taxation
<b>13 May</b>	Financial Acc		Management Acc		Taxation
<b>20 May</b>	Financial Acc		Management Acc	Auditing	
<b>27 May</b>	Financial Acc		Management Acc		Taxation
<b>03 June</b>	Financial Acc		Management Acc	Auditing	Taxation
<b>10 June</b>					

<b>17 June</b>		<b>TEST 3</b>	Management Acc	Auditing	Taxation
<b>24 June</b>	Financial Acc	Financial Acc	Management Acc		Taxation
<b>01 July</b>	Financial Acc		Management Acc	Auditing	
<b>08 July</b>	Financial Acc		Management Acc		Taxation
<b>15 July</b>	Financial Acc		Management Acc	Auditing	Taxation
<b>22 July</b>					
<b>29 July</b>		<b>TEST 4</b>			
<b>05 August</b>					
<b>12 August</b>	Financial Acc	Man Acc		Auditing	Taxation
<b>19 August</b>	Financial Acc	Man Acc			Taxation
<b>26 August</b>	Financial Acc	Man Acc		Auditing	
<b>02 September</b>	Financial Acc	Man Acc			Taxation
<b>09 September</b>	Financial Acc	Man Acc		Auditing	Taxation
<b>16 September</b>					
<b>23 September</b>					
<b>30 September</b>	<b>EXAMS</b>	<b>EXAMS</b>	<b>EXAMS</b>	<b>EXAMS</b>	<b>EXAMS</b>
<b>07 October</b>	<b>EXAMS</b>	<b>EXAMS</b>	<b>EXAMS</b>	<b>EXAMS</b>	<b>EXAMS</b>

**“Timetable subject to change”**

## Pricing Structure

<b>MODULES</b>	<b>TOTAL PRICE</b>
<b>COMPLETE COURSE</b>	<b>R16 875</b>

<b>COMBINATIONS</b>	
Financial Accounting Management Accounting Taxation	<b>R14 900</b>
Financial Accounting Management Accounting Auditing	<b>R13 475</b>
Financial Accounting Taxation Auditing	<b>R12 950</b>
Management Accounting Taxation Auditing	<b>R11 700</b>

Financial Accounting Management Accounting	<b>R11 350</b>
Financial Accounting Taxation	<b>R10 775</b>
Financial Accounting Auditing	<b>R9 300</b>
Management Accounting Taxation	<b>R9 475</b>
Management Accounting Auditing	<b>R8 000</b>
Taxation Auditing	<b>R7 425</b>

Financial Accounting	<b>R6 600</b>
Management Accounting	<b>R5 250</b>
Taxation	<b>R4 675</b>
Auditing	<b>R3 125</b>

### **Payment Structure**

- **40% Deposit to be paid before 28 February 2019**
- **Balance to be paid off monthly in equal payments**
- **Account to be settled before 30 September 2019**

## Lecturing Team

Varsity Tutors has a highly experienced lecturing teams which compromises of CA(SA) or specialised subject lecturers to make your experience both knowledgeable and enjoyable. Our team of Lecturers will give you the best opportunity to achieve your goals.

Wilfred Lesch	Nadine Chetty	Carl Erasmus
Santino Luiz	Jan Fullerd	Diane Seccombe
Kingston Mangwadu	Johan Kirstein	Jonathan Kinnear
Mandy Blignaut	Sean Erasmus	Elton Pullen
Nic Pearce	Pregeshan Govender	
Risha Rajkumar	Craig Fortuin	
Mushfiqah Otto	Michael Paulse	
Tershia Maharaj	Ian Isaacs	

## **Student Testimonial**

“I really must express my gratitude and heartfelt THANKS to all at Varsity Tutors, in particular, you, Hartley, Mike and Craig for all the help in getting me to the point where I graduated on Friday. It really was an amazing and humbling experience that I will never forget”

**Rochelle May**

“My Experience at Varsity tutors has been an unforgettable one, they are like my family and I know I can always rely on them when I need help. VT always puts you first which is what I love about them and they are extremely caring and reliable.”

**Jennifer Pritchard**

“Want to express the special words for Wilfred Lesch, Santino and Joylene: for their unique and amazing approach and methods of tutoring. They gave best classes I ever experienced. I render a great appreciation for their very each class, which saved a lot of my time and effort.”

**Natalia Hanekom**

Varsity Tutors has given me the opportunity to effectively interact with lecturers. This has been of utmost importance to my personal progress in studying. Classes have always been conducted in an orderly and professional way.

**Werner Joubert**

I have started my journey as a student approximately 5 years ago. In the process my path crossed with Varsity Tutors. I am extremely grateful for the contribution they made and the support they gave me in order to obtain my degree.

**Karenza Olivier**



When I first started studying Bcompt I was extremely afraid as I had come from a completely non accounting related background. I didn't do accounting at school and didn't understand it at all, I was afraid of Accounting and anything Maths related.

**Sharl Wasserfall**

With the help and guidance of Varsity Tutors I have always been extremely well prepared for my exams and guided in the right direction for my studies. I started attending Varsity Tutors in the first year of my degree and would not have been able to complete my degree within 3 years without their lecturing from many amazing lecturers and support from Mr Lesch and Mr Luiz.

**Mylie Fabre**

After 13 years of not doing accounting, I was paired up with Hartley and Wilfred as my lecturers, although most people look at account as difficult I found it enjoyable and started to love it.

**Cuan Pyoos**

I'm was absolutely thrilled to see that my result for FAC1502 was 99%! According to the details on myunisa – got 100% for the exam and with my year mark of 87.5% – got a final mark of 99% !!! I cannot express how amazing it feels to have done so well! Thank You Wilfred – for your Saturday tutorials and practice questions with solutions.

**Varsha Patel**

## Study Tips

The study methods below will help with homework, better grades, dyslexia, attention deficit disorder and end frustration.

### **1. Study in Short, Frequent Sessions.**

It has been proven that short bursts of concentration repeated frequently are much more effective than one long session. So, even if you only have 10 minutes, DO IT. Take a break. Then study another 10 minutes. This “distributed learning” approach is highly efficient because it honors the way the brain likes to work. The brain needs recovery and recharging time for “protein synthesis.” The rest periods are when your brain assimilates your effort. They are a powerful tool which many teachers do not acknowledge. To sit and study for hours and hours is not only boring, it creates fatigue, stress, and distraction. You cannot learn if you are fatigued, stressed, and distracted!

### **2. Take Guilt-Free Days of Rest.**

This follows the same principle as above, but on a longer, daily time cycle. The reason for resting is to refresh oneself. However, if you feel guilty (“I really should be studying”) then your precious rest period has been used to create more stress. The brain will not absorb new data if it is stressed. On days off from studying, really enjoy yourself and do not feel bad about not studying.

### **3. Honor Your Emotional State.**

Do not study if you are tired, angry, distracted, or in a hurry. When the brain is relaxed, it is like a sponge and it naturally absorbs data without effort. If you are emotionally stressed, your brain literally repels data. Forcing yourself to sit and study when your mind is on other things is a complete waste of time!

### **4. Review the Same Day.**

When you learn something new, try to go over the points the same day. If you wait a few days and then make efforts to review the material, it will seem much less familiar. However, a quick review later in the day

will tend to cement the information into your brain so that the next “official” study session, you will recognize it and it will seem easy.

### **5. Observe the Natural Learning Sequence.**

Think of the activities you did when you were in nursery school. Using your whole arm, you probably performed the song that goes: “Put your right hand in, Put your right hand out.” Then, in kindergarten, using your hand, you might have been asked to draw lines or circles with crayons. Later, in first grade, now holding the pencil with your fingers, you drew smaller lines and circles to create letters. Believe it or not, this natural learning sequence, moving from large to small, coarse to fine, still remains effective even though we are now older. When you study, if you try first to grasp the big picture and then fill in the details, you often have a more likely chance of success.

### **6. Use Exaggeration.**

Why does a golfer batter warm up by swinging two or three time? Why do runners sometimes strap lead weights to their legs? In both cases, exaggeration during practice makes the final result seem easy. This concept can be applied to studying anything. For example, if you are studying spelling, exaggerate the sound of the letters to help to remember them. So for studying purposes, “naive” would be pronounced “NAY -IVY.” By getting used to this exaggerated pronunciation, the correct spelling seems obvious.

### **7. Prepare Your Study Environment.**

If you require certain elements in your environment to help you study, try to always make these a priority. For example, do you need special lighting, silence, music, privacy, available snacks, etc.? Pay attention to what works for you and repeat it each time you study for best success.

### **8. Respect “Brain Fade.”**

It is normal for the brain to have an attrition rate and to forget things. This does not mean that you are stupid! Instead of getting mad about this fact, you should expect it and deal with it accordingly. See your brain as depositing layers of knowledge. As you place more information on top, the lower levels become older and less available to your immediate recall. The trick here is simply to review. Since we can anticipate the

eventual fading of our memory, creating a review aspect to our study session will solve the problem. Once every two or three study sessions, simply review older material that you will be still needing to remember. Often, a quick overview is sufficient. Sometimes, a complete detailed study session of the older material is required. “Brain fade” is completely normal. (Unless you are gifted with a photographic memory, which is extremely rare.)

### **9. Create a Study Routine.**

Generally, if you schedule certain times of the day to study, you will get into a routine and accomplish more. If you just “fit it in” during your day, chances are that there will never be any time. An effective way to do this is to literally mark it down in your datebook calendar as if you have an appointment, like going to the doctor. For example: “Tuesday 3-4:30 P.M. — Study.”

### **10. Set Reasonable Goals.**

One of the main reasons people do not reach their goals is because they set them too high. If you set goals that are manageable, even if they seem too simple, you get in the habit of accomplishing them and gradually you can set higher goals. Also, recognize the difference between long-term and short-term goals. Set your vision on the long-term dream, but your day-to-day activity should be focused exclusively on the short-term, enabling steps.

### **11. Avoid the Frustration Enemy.**

Ironically, the quicker the person’s nervous system, the faster they learn. Yet, this fast nervous system also works overtime in being self-critical. So they are the ones who always think they aren’t going fast enough! In contrast, the “Type B,” less intense person who learns slower yet is more self-accepting, ends up ultimately learning the material in a shorter period of time. This is because he/she doesn’t waste energy blocking, getting upset, and thinking that they’re not good enough — they simply keep moving forward at a slower (but un-blocked) pace.